

ADAMS COUNTY PUBLIC WORKS COMMITTEE

**MONDAY, JUNE 11, 2009, AT 9:00 A.M.
HIGHWAY DEPARTMENT CONFERENCE ROOM
1342 COUNTY ROAD "F", ADAMS, WI**

MEMBERS PRESENT: Larry Babcock, Chairperson
Dean Morgan, Vice-Chairperson
David Renner, Secretary
Florence Johnson
Michael Keckeisen

OTHERS PRESENT: Ronald Chamberlain ~ Highway Commissioner, Barbara Morgan & Shannon Riley

CALL MEETING TO ORDER: The Meeting of the Adams County Public Works Committee was called to order by Chairperson – Larry Babcock at 9:00 A.M., on Thursday, June 11, 2009.

WAS THE MEETING PROPERLY ANNOUNCED? YES

ROLL CALL: BABCOCK, MORGAN, RENNER, JOHNSON AND KECKEISEN.
ALL MEMBERS PRESENT.

APPROVAL OF AGENDA: *Motion by Johnson to approve the Agenda as presented, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

APPROVAL OF MINUTES OF LAST MEETINGS (MAY 14, 2009 REGULAR MONTHLY MEETING & MAY 19, 2009 MEETING): *Motion by Renner to approve the Minutes as printed of the Adams County Public Works Committee Meeting for MAY 14, 2009 and MAY 19, 2009, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

PUBLIC PARTICIPATION ON AGENDA ITEMS: Public participation was requested for the following Agenda item:

- Review and act on submitting for a TIGER (Transportation Investment Generating Economic Recovery) Grant

MOTION BY RENNER TO DEVIATE FROM THE AGENDA TO ADDRESS ITEM #11 ~ REVIEW AND ACT ON SUBMITTING FOR A TIGER (TRANSPORTATION INVESTMENT GENERATING ECONOMIC RECOVERY) GRANT, SECOND BY KECKEISEN. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

REVIEW AND ACT ON SUBMITTING FOR A TIGER (TRANSPORTATION INVESTMENT GENERATING ECONOMIC RECOVERY) GRANT: *Motion by Renner to utilize AECOM as the Consultant Firm and to pursue the TIGER (Transportation Investment Generating Economic Recovery) Grant at a cost not to exceed \$43,700.00, second by Keckeisen. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

ADAMS COUNTY PUBLIC WORKS COMMITTEE MEETING

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MOTION BY KECKEISEN TO RETURN TO THE ORIGINAL AGENDA, SECOND BY RENNER. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

CTH Z – (CTH F to STH 21) – REVIEW AND APPROVE OFFERING PRICES & JURISDICTIONAL OFFERS: *Motion by Keckeisen, second by Morgan to approve Jurisdictional Offers as presented for the CTH Z (CTH F TO STH 21 Project: Parcels: #59, #61, #68, #76 and #147. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

CTH Z – (CTH F to STH 82) – REVIEW AND APPROVE SALES STUDY: NO ACTION TAKEN, WILL BE PLACED ON THE JULY MEETING AGENDA.

REVIEW AND ACT ON POSTPONED OVERLAY BID ~ CTH “C” FROM STH 13 TO 7TH AVENUE: *Motion by Renner to reject all overlay bids for CTH “C” from STH 13 to 7th Avenue, due to budgetary constraints, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

LEVEL OF SERVICE COMMITMENT FOR TOWNS THAT HIGHWAY PROVIDES SNOW REMOVAL: The Public Works Committee and Highway Commissioner discussed that as long as current staffing levels exist, the Highway Department will continue to be able to provide current Level of Service for the four towns that the Highway Department provides snow removal for, however the Level of Service would reduce at such time as staff would be reduced.

EQUIPMENT DISPOSAL ~ OIL TANK: *Motion by Keckeisen to dispose of the heated oil tank by Wisconsin Surplus bid process, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

REPORT ON HIGHWAY DEPARTMENT OPERATIONS:

- Crack filling on State & County Roads
- Seal coating Roads in Portage, Adams, Marquette and Lincoln Counties
- CTH “Z” (STH 21 to 18th) is on schedule
- CTH “J” (10th Avenue to 6th Avenue) is on schedule

DISCUSS 2010 BUDGET: Public Works Committee and Highway Commissioner discussed the 2010 Budget gap and effects on the Highway Department.

FINANCIAL REPORT: *Motion by Morgan to approve the May 2009 Financial Report as audited, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

VOUCHERS: The Highway Department check summary report was presented to the Committee for review. Committee members reviewed the June 4, 2009 Check Summary Report that is provided to the Public Works Committee by the Administrator Coordinator / Director of Finance Department. *Motion by Johnson to approve the check summary report / vouchers as presented, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

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IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS:

- 2010 Budget
- 2010 Asset Replacement
- 2010 Road Plan
- CTH Z – (CTH F to STH 82) – Review and approve sales study

ADJOURN AND NEXT MEETING DATE: *Motion by Morgan, second by Renner, to adjourn until the next scheduled meeting for the Highway Department on, Thursday, July 9, 2009 at 10:30 A.M. at the Highway Department. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

Meeting adjourned at 11:20 A.M.

Respectfully submitted,

Ronald Chamberlain, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE

